

GRACE MCMILLAN
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TO WHOM IT MAY CONCERN

Grace McMillan has been a good friend and business colleague for more than ten years so I feel I can speak with some authority on her work ethic.

Born in Canada; Grace is first generation of Dutch extraction.

Ms. McMillan and I have enjoyed an unusual and unique working relationship. We have worked together in the production of a 44-page souvenir book, a promotional tri-fold and other promotional endeavors in support of programs for the International Cake Exploration Société (ICES) a non-profit organization.

In 2005 and 2006 we each chaired extremely demanding international committee commitments in two ICES national conventions; the first in New Orleans, Louisiana and the second in Grapevine, Texas. Cooperation was key between all of the players and Grace discharged her duties in professional and pragmatic style.

In addition Grace maintained an editorial contract position with ICES as newsletter editor; she has changed the face of a lackluster boring monthly newsletter to something far more appealing, upbeat and contemporary. This 24-page black and white/color publication is published 11 months of the year.

Now an elected member of the ICES Board of Directors, Grace shows true leadership skills, not only in the work environment, but also in the promotion of this charitable entity in the community. The ICES President appointed Ms. McMillan to the position of International Representatives Liaison – a position that involves communication with, policy dissemination and direction to chapter representatives at home and abroad.

In addition to 25 years experience in the field of desktop publishing Grace has also created web designs during the past 9 years and has had some experience in real estate.

A volunteer in the purest sense, Ms. McMillan has also designed a web site for the Oklahoma State Sugar Art Show; viewing www.oklahomasugarartists.com should be an eloquent testimony as to her skill in this direction.

Articulate...Results-oriented...Persuasive...Decisive...Sound judgment...Business savvy...
Innovative...Strong organizational skills...Resourceful... Committed to excellence...
... all of this is Grace McMillan.

Whether the company requirement necessitates editorial management, promotional design, advertising design, or other leadership skills, I believe that Grace has the qualifications to immediately assume a productive role in any organization. She offers:

- Expertise in creating and implementing new strategies, facilitating change and building relationships with management teams, and improving performance.
- Solid editorial skills with the ability to oversee multiple projects
- Highly effective communication skills

While I consider her innovative, results-oriented management style to be her greatest asset, her systematic thinking skills would be an asset to any company.

I have spent more than thirty years dealing with the public in various capacities as well as being a freelance professional publicist; believe me, Grace stands head and shoulders above so many of her peers. Her commitment to her work; voluminous output; her ability to juggle numerous projects at once without losing her cool; keeping her promises and routinely emptying her out-basket methodically make her a desirable employee. She has never kept me waiting for anything I have ever requested.

She is charming, high-principled, moral, and very honest; a jack-of-all- trades, low key, gets-it-done and any prospective employer would be acquiring a rare gem indeed. I would be proud and honored to recommend her to anyone requiring the services of a skilled editor or indeed any other related field or type of employment she would wish to seek. It has been a pleasure to work with her.

Yours sincerely,

KERRY VINCENT

OKLAHOMA STATE SUGAR ART SHOW DIRECTOR
FOOD NETWORK JUDGE
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